



PO Box 1074, Minocqua, WI 54548

Email: headwatersba@gmail.com www.headwatersbuilders.com

October 14, 2022

Phelps High School
4451 Old School Rd.
Phelps, WI 54554

Attn: Guidance Dept.

The Headwaters Builders Association is a membership based organization that serves the counties of: Vilas, Oneida, Forest, Florence, Price, Iron and portions of Lincoln County in Wisconsin. Our membership includes the top builders in the area along with the highly professional associate members that support the building industry. We are over one hundred members strong.

We believe in strengthening the home building industry through education. It is our ambition to raise money that can offer scholarships and grants to area high schools that promote the building industry and honor students that will be continuing their education in a field related to our industry.

Would your school be interested in offering a scholarship or grant from our association? The criteria for our scholarship and grant is that the graduate be going into a field related to the building trades. We are willing to offer one—\$250 scholarship and one—\$250 grant.

We trust that your school would make the appropriate decision on who receives our scholarship based on the attached Verification Form and Scholarship Application. If our association would need to assist in determining a candidate we would be happy to do so. Also, we would welcome the opportunity to attend your scholarship awards ceremony to present our scholarship.

We also offer another opportunity—It's our "School to Work" grant program. This is a collaboration of efforts put forth from our B.O.S.S. (Building our Successful Students) committee. Graduating students that work or will work for a perspective employee of a member of the HBA in a construction field or related trade can apply for a \$250 HBA School to Work Grant. We have enclosed that information as well.

Our Scholarship / Grant Committee is made up of the following:

Robin Coffen, Scholarship Chair —Office No.—715-356-3302

Joe Cordova, BOSS Chair—Office No.—715-536-9576

Tammy Schmidt, Executive Officer—Office No.—715-542-3557 —Cell—715-614-7784

You may contact any of us for additional information.

Upon a successful recipient being chosen, please send the name of the person chosen along with their application and an invoice for the amount due, and we will respond with payment. The HBA does not pay in advance.

We look forward to hearing back from you on what we can do to partner with your school district in offering our scholarship or grant programs. We believe in doing our part in promoting the building industry and welcome the opportunity to work together.

Sincerely,

Tammy Schmidt, Executive Officer —HBA

HBA Scholarship Committee

“Dedicated to preserving and promoting the American Dream”



**SCHOLARSHIP
VERIFICATION
FORM**

GENERAL INFORMATION

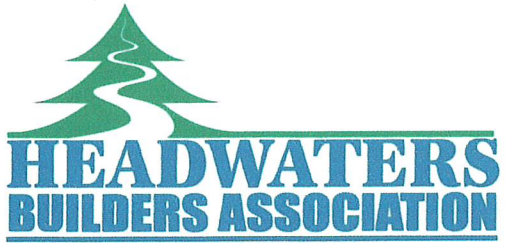
<u>Scholarship Name:</u>	Headwaters Builders Association, Inc.
<u>Address :</u>	PO Box, 1074, Minocqua, WI 54548
<u>Contact Name:</u>	Robin Coffen, Scholarship Chair (715) 356-3302
<u>Contact Name:</u>	Tammy Schmidt, Executive Officer (715) 614-7784
<u>Email:</u>	headwatersba@gmail.com
<u>Web Site:</u>	www.headwatersbuilders.com

SCHOLARSHIP INFORMATION

<u>Scholarship Amount:</u>	\$250.00	<u>Distribution:</u>	1 at \$250.00
<u>Criteria:</u> For a student in good standing and who will forward their education in a field related to the building trades such as but not limited to: Residential Construction, Construction Management, Architectural Design or Drafting, Plumbing, Electrical, HVAC and more. The recipient can be continuing their education as a full or part-time student.			
<u>Description of Scholarship:</u> The Headwaters Builders Association is an organization of over one hundred members from the Northwoods area. Our membership included the top builders in the area along with highly professional associate members that support the building industry. We believe in strengthening the home building industry through education. It is our ambition to raise money that can offer scholarships to area schools within our service area of: Oneida, Vilas, Forest, Florence, Price and portions of Lincoln County. Students must meet the criteria of continuing their education in a field related to the building trades. We believe in doing our part and welcome your application to receive a Headwaters Builders Association Scholarship.			
<u>To Apply:</u> High School's Scholarship Application			
<u>Recipient Selected by:</u> High School's selection committee may select based on the above criteria. HBA will make the final decision in the event of a tie.			
<u>Payout Direction:</u> High School should send an invoice to the above contact information for payment if a recipient is selected. The HBA is not able to pay in advance of a recipient being selected.			
<u>Scholarship Presentation:</u> Designee of Association			

HBA Signature Tammy Schmidt

Dated: 10-10-2022



**SCHOLARSHIP
APPLICATION**

Thank you for completing our scholarship application. Attached is our verification form with information on our organizations and details of our scholarship. Please complete and return to your high school scholarship advisor.

NAME: _____

ADDRESS: _____ PHONE: _____

FATHER'S NAME: _____ OCCUPATION: _____

MOTHER'S NAME: _____ OCCUPATION: _____

WHAT COLLEGE/TECH SCHOOL DO YOU PLAN TO ATTEND? _____

HAVE YOU BEEN ACCEPTED? _____ WHEN DO YOU START? _____

List extracurricular activities, offices held, and year(s) of participation, both in and out of school. _____

Please submit an essay emphasizing why you wish to pursue a career in the building trades and how it will affect your future.



School to Work Trades Grant Application & Guidelines

I. PURPOSE

The Headwaters Builders Association (HBA) School to Work grant is intended to give financial assistance to individuals seeking full time employment within a construction trade.

II. CRITERIA/ELIGIBILITY

- Available to all high school graduating seniors or apprenticeship enrolled students within the HBA territory. [Vilas, Oneida, Lincoln, Langlade, Price, Forest, Iron counties]
- Applicants may earn this grant once per year, with a maximum of 2 awards; one as a graduating senior and one while enrolled in an accredited Apprenticeship Program.
- Applicants must be employed or in process of being employed by a member of the HBA in a construction field or related trade such as but not limited to; carpentry, plumbing, HVAC, masonry or electrical.
- Applicants must complete application with employer and agree to sign an employment retention agreement for a minimum period of 6 months.
- Please include a 250-word summary why you chose this field of work, what you hope to gain from a career in the trades, and why you think you would be qualified to receive this grant.

III. AWARD DESCRIPTION

The HBA School to Work Grant will award up to four (4) \$250 annually.

NOTE: Grant monies will be awarded in name of applicant and participating HBA member business with the intent of funds to be used to purchase; tools, safety equipment, clothing, or boots for your trade related position.

IV. APPLICATION DEADLINE

Applications must be postmarked or emailed no later than 1 May 2023
PO Box 1074, Minocqua, WI 54548 or headwatersba@gmail.com



School to Work Grant Application

Applicant Section

Name: _____

Address: _____

Phone: _____

Email: _____

Employer Section

Company Name: _____

Address: _____

Phone: _____

Email: _____

Position Offered: _____

Applicant Signature: _____ Date: _____

Employer Signature: _____ Date: _____
